



Galveston County Local Emergency Planning Committee

PO Box 338
Santa Fe, TX 77510
(281) 554-1303

Meeting Minutes

A meeting of the Galveston County Local Emergency Planning Committee (LEPC) was held on Thursday, October 10, 2024, from 11:00am - 1:00pm at: Community Building at Walter Hall Park, located at 807 SH 3 N. League City, Tx 77573. Lunch was provided.

- ITEM 1. Brian Mansfield called the meeting to order at 11:15am.
- ITEM 2. Approval of Minutes
- Issues with last meeting minutes, will approve when issue is taken care of.
- ITEM 3. Treasurer's Report
- The Octobers Treasurer's Report was displayed. The balance as of the last meeting was \$13,166.74. Credits total \$6,450.32 Disbursements totaled \$2,346.03 and included lunch for the October 10th meeting, the monthly storage unit fees and PO Box payments. The total available funds as of October 10, 2024, is \$17,468.03. A motion was made by Ryan Edghill to accept the October Treasurer's Report as presented. The motion was seconded by Mike Bergen. A vote was taken; motion carried.
- ITEM 4. Old Business
- Website:
Ally is currently working on updating the website, adding Wally contact information, possibly contact phone number using google voice. Membership sign-up and payments may be added in the future to make it easier for renewals.
 - Taxes
Tax filings are up to date and current.
 - Memberships
Need to get all memberships up to date as soon as possible, need to submit to the state before the end of October 2024.
- ITEM 5. New Business
- Wally presentation for the Chicken Club is February 3, 2025.
 - Old Wally Trailer, GCLEPC is not using it currently, motion to write it off and give to Galveston County, they said they will make repairs and use it. First motion was given by, Ryan Edghill, seconded by, Mike Mastrangelo. Motion carried.
 - Discussed the GCLEPC August 2024 meeting that was cancelled, the committee agreed on December 5th, 2024, as the make-up date, time will be 12p-2pm. Location has not been determined yet.
 - Accepting nominations for Vice Chair and Secretary/Treasurer

- Both positions are 2-year terms
- The floor was opened for volunteers or nominations.

Vice Chair:

Laura Norman was nominated.
Robert (Ted) Chase volunteered.

Secretary/Treasurer:

No nominations or voluntary nominations at this time.

- 2025 proposed budget was reviewed by Brian Mansfield, motion to approve, 1st motion to approve 2025 proposed budget was made by Mr. Lancaster, 2nd motion was made by Ryan Edghill, motion was carried to approve 2025 GCLEPC budget.
- Discussed new start and end times for GCLEPC meetings due to conflicts with ordering lunches, most restaurants do not open their kitchens till 11am. No one had any issues with starting the meetings at 12pm and ending at 2pm.

ITEM 6. Committee Reports

- Emergency Communications Committee – Laura Norman
Laura Norman, (in absentia)
- Planning Committee – Anita Jones, Interim Chairperson
Anita Jones, (in absentia)
- Public Education and Information Committee – Terri O’Connell
Terri O’Connell (in absentia)
- Training and Exercise Committee – Ryan Edghill
Ryan wants to bring more exercises and training to the GCLEPC, just taking over for Jeff Allen. He will start getting a list and try to contact every one that was signed up for the Committee and anyone that wants to join the Training and Exercise Committee.

ITEM 7. Presentations:

- Buxus – John Holtan

ITEM 8. Announcements - news, updates, training, and exercise opportunities, etc.

- 2025 Meeting Dates: Feb 13th, May 8th, August 14th, Oct 9th
- Brian stated that due to cancellation of the August meeting, he requested the makeup be moved to December 5th. Meeting time has changed to 12pm to 2 pm, location TBD, no objections were made.

ITEM 9. Adjournment

- Meeting adjourned at 12:15 pm.